

ERASE STUDY GRANT (ESG) PROGRAM



APPLICATION FORM

APPLICATION FEE	PROGRAM CONTACT	FOR CITY STAFF USE ONLY	
<p style="text-align: center;">\$290.00</p> <p>(Payable by Cheque to The City of Hamilton)</p>	<p>Phil Caldwell, RPP MCIP Senior Project Manager phil.caldwell@hamilton.ca 905-546.2424 x2359</p>	Application File #	
		Date Submitted	

SUBMISSION INSTRUCTIONS	COMPLETE APPLICATION CHECKLIST
<p>Submit complete application to: phil.caldwell@hamilton.ca</p> <p>For mailing or in-person delivery of application fee: City of Hamilton – Attention: Phil Caldwell Economic Development Division Commercial Districts and Small Business Section 71 Main Street West, 7th Floor Hamilton ON, L8P 4Y5</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed application form <input type="checkbox"/> A Phase I Environmental Site Assessment <input type="checkbox"/> Quotes from two (2) different environmental consultants for the proposed study <input type="checkbox"/> A detailed Work Plan for the proposed study Prepared by a Qualified Person <input type="checkbox"/> Details of planned development for the site <input type="checkbox"/> Digital copies of all previous environmental studies for the site <input type="checkbox"/> Application Fee

SECTION A: IMPORTANT INFORMATION BEFORE SUBMITTING THIS APPLICATION

- 1) Arrange a pre-consultation meeting with the Program Contact prior to submitting an application in order to determine potential eligibility.
- 2) An application to the ESG Program must be submitted to the City prior to commencing the study.
- 3) All applicants are required to review the detailed City Council approved ESG Program description and terms (including details of eligible and ineligible costs) available at: <https://investinhamilton.ca/tools-data/financial-incentives/municipal-programs/erase-study-grant-program/>

- 4) Confirm that the site subject to the application is located within the Historically Developed Area (HDA) any related sub-area in which this program is made available. The HDA and sub-areas are defined through the ERASE Community Improvement Project Area By-law 23-106 available at: <https://www.hamilton.ca/sites/default/files/2023-06/23-106.pdf>
- 5) Studies eligible under this Program include the following:
 - a) within the Historically Developed Area (HDA):
 - i) Phase II Environmental Site Assessments (ESA) (including interim and supplemental studies) where a Phase I ESA has been completed and recommended the need for a Phase II ESA;
 - ii) Remedial Action Plans; or
 - iii) Risk Assessments; and
 - b) within Sub-Area 1 – Older Industrial Areas of the HDA:
 - i) Designated Substances and Hazardous Materials (DSHM) Survey; or
 - ii) Industrial/Office Reuse Feasibility Study.
 - c) sites located within the HDA that either contain a current/closed institutional use, contain a building designated under Part IV or V of the *Ontario Heritage Act*, or are being investigated for use as a not-for-profit housing development:
 - i) DSHM Survey
- 6) Any property subject to an application under this program is registered in the name of an entity/person other than the entity/person who is making the application under this Program, a letter of consent from the registered property owner will be required authorizing the applicant to apply to this Program.
- 7) Applications shall include reports, plans, estimates, contracts and other details as may be required to satisfy the City with respect to the eligible costs and conformity of the project with the Environmental Remediation and Site Enhancement (ERASE) Community Improvement Plan and Province of Ontario environmental regulations.
- 8) Ensure all required information and supporting documentation is provided as per the checklist contained herein.
- 9) For the purposes of this Program:
 - a) a 'site' shall mean all properties forming part of the planned development;
 - b) a 'Qualified Person' shall have the same meaning as defined under Ontario Regulation 153/04, as amended; and
 - c) a 'not-for-profit housing development' shall mean the development of a building or structure intended for use as a residential rental premise or a residential premise for the homeless to be owned and developed by:
 - i) a corporation to which the *Not-for-Profit Corporations Act, 2010* applies, that is in good standing under that *Act* and whose primary object is to provide housing;
 - ii) a corporation without share capital to which the *Canada Not-for-profit Corporations Act* applies, that is in good standing under that *Act* and whose primary object is to provide housing;
 - iii) a non-profit housing co-operative that is in good standing under the *Co-operative Corporations Act, 2022*, c. 21, Sched. 3, s. 4; or
 - iv) CityHousing Hamilton Corporation.

SECTION B: OWNER AND APPLICANT INFORMATION

Name of Registered Property Owner						
Mailing Address of Property Owner	Street					
	City		Province		Postal Code	
Primary Contact for Property Owner	Name					
	Email		Phone			
<p align="center">The below fields are only required to be completed if the Applicant is not the current registered property owner of any property subject to the proposed study and this application.</p> <p align="center">Note the requirement for Registered Owner consent in Section A, 6) which must accompany the application submission.</p>						
Name of Applicant						
Mailing Address of Applicant	Street					
	City		Province		Postal Code	
Primary Contact for Applicant	Name					
	Email		Phone			

SECTION C: SITE/PROPERTY INFORMATION

All Property's Subject to this Application (the Site)	Municipal Address(s)	
	Legal Description(s)	
	Roll Number(s)	
	Zoning	
	Total Site Area	_____ ha. (_____ ac.)
Designated Heritage Buildings	Are there any buildings designated under Part IV or V of the <i>Ontario Heritage Act</i> located on the site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Work Orders	Are there any outstanding Municipal, Provincial or Federal Government orders on the site? If Yes, please describe:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Existing Buildings	Are there any existing buildings on the site? If Yes, please describe (including existing floor area):	Yes <input type="checkbox"/> No <input type="checkbox"/>
Existing Uses on the Site		

Qualified Person (QP) Contact Information	Name			
	Email		Phone	
Environmental Studies	Has a Phase I Environmental Site Assessment (ESA) been conducted on the site? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Has a Phase II ESA ever been conducted on the site? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Has a Phase III ESA/Risk Assessment ever been conducted on the site? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Has a Remedial Action Plan/Risk Assessment ever been conducted on the site? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	If Yes to any of the above, please ensure a digital copy of the study(s) is provided as part of the application			
Environmental Site Condition	Describe the known or suspected environmental contamination issues affecting the site, including type of contaminants, extent, causes (brief site use history), underground storage tanks, above-ground storage tanks, etc.			
Proposed Study	What is the study being proposed and subject to this application? _____			
Estimated Costs	Estimated cost of the study? \$ _____			

SECTION G: SWORN DECLARATION

I/WE HEREBY APPLY for a grant under the ESG Program.

I/WE HEREBY AGREE to abide by the terms and conditions of the ESG Program as specified in this application and in the City of Hamilton ERASE Community Improvement Plan (please refer to Plan for additional details).

I/WE HEREBY CERTIFY that the information contained in this application is true, correct and complete in every respect and may be verified by the City of Hamilton by such inquiry as it deems appropriate, including inspection of the property for which this application is being made.

I/WE HEREBY AGREE that any work carried out prior to the submission of a complete application to the City is ineligible.

I/WE HEREBY GRANT PERMISSION to the City, or its agents, to inspect my/our property prior to, during, and after environmental remediation, site rehabilitation and project construction.

I/WE HEREBY AGREE that the program for which application has been made herein is subject to cancellation and/or change at any time by the City in its sole discretion, subject to the terms and conditions specified in the Program Description. Participants in the program whose application has been approved will continue to receive grant.

I/WE HEREBY AGREE that the grant may be reduced or cancelled if the study is not completed, not completed as approved, not completed within two (2) years of application approval or if the environmental consultant conducting the study are not paid in full.

I/WE HEREBY AGREE that all grants will be calculated and awarded in the sole discretion of the City and that notwithstanding any representation by or on behalf of the City, or any statement contained in the program, no right to any grant arises until it has been duly authorized, subject to the applicant meeting the terms and conditions of the ESG Program. The City is not responsible for any costs incurred by the Owner/Applicant in any way relating to the program, including, without limitation, costs incurred in anticipation of a grant.

I/WE HEREBY GRANT PERMISSION for the City to utilize site and development photos in public reports and promotional materials.

Dated at the _____, this _____ of _____, _____
(City/Town of...) Day Month Year

Name (Owner)	Title	Signature	Date (MM/DD/YY)
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Name (Qualified Person)	Title	Signature	Date (MM/DD/YY)
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Name (Agent if applicable)	Title	Signature	Date (MM/DD/YY)
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