



**COMMERCIAL CORRIDOR HOUSING LOAN AND GRANT PROGRAM
 PRE-APPLICATION FORM**

IMPORTANT PROGRAM INFORMATION

- 1) Where a site contains existing, occupied residential rental units at the time an application under this program is submitted to the City, please be advised that notification will be provided, by the City, to the occupied units that an application has been made under this program. Where an application is subsequently approved, occupied units will be further notified of the value of any incentive to be provided by the City and the nature of improvements/work that the incentives are intended to facilitate, where applicable.

- 2) An approval under this program may be subject to requirements which limit potential Above Guideline Increase requests to the Landlord and Tenant Board for residential rental units occupied at the time an application is submitted to the City. Please see the Program Description for more information.

THE APPLICANT/ PROPERTY OWNER	
Name of Applicant:	
Contact Name:	
Address of Applicant:	
City & Postal Code:	
Telephone Number:	Fax:
Cell Phone Number:	
E-mail Address:	
If Corporation/ Partnership Name of Registered Shareholders/Partners including percentage of ownership:	

THE PROPERTY

Address of Property: _____

Current Uses (**including** number of occupied commercial and/or residential units, vacant commercial and/or residential units, storeys and parking spaces):

Proposed Uses (**including** number of commercial and/or residential units, storeys, parking spaces and any exterior works such as alterations, additions or new construction):

At the time of submission of this application to the City, are there existing and occupied residential rental units on any property that is the subject of this application? If yes, please identify the address and unit numbers of the occupied units.

REQUIREMENTS:

1. All proposed uses must comply with applicable policy and regulations. Please note that additional project details will be required as part of the full application submission to demonstrate conformity with all relevant policy documents including the City of Hamilton Official Plan and Zoning By-law, and any other applicable plans and documents, including the Niagara Escarpment Plan.
2. If the property is located within the Niagara Escarpment Development Control Area, a Niagara Escarpment Development Permit may be required. The applicant must contact the Niagara Escarpment Commission (905-877-5191) to determine if the proposal complies with the Niagara Escarpment Plan and if a Niagara Escarpment Development Permit is required. The Niagara Escarpment Commission will issue proof of compliance to be submitted to the City with the full application.

SIGNATURE

Name (please print)

Signature

Date

The personal information on this form is collected under the legal authority of the Planning Act, Section 28. The personal information will be used for determining your eligibility for a loan and/or grant. If you have any questions about the collection, please contact the Commercial Districts and Small Business Section, Planning and Economic Development Department, 71 Main Street West, 7th Floor, Hamilton, Ontario L8P 4Y5, 905-546-2424 x7519.